

By-Laws  
For the  
Lexington-Fayette County  
Corridors Commission

WITNESSTH: The Lexington-Fayette County Corridors Commission in order to carry out the general powers conferred upon it by Chapter 2 Article 44 of the Code of Ordinances of the Lexington-Fayette Urban County Government, does hereby adopt the following by-laws to govern its proceedings.

ARTICLE I - NAME

The name of the Commission is “The Lexington-Fayette County Corridors Commission.”

ARTICLE II – AUTHORIZATION

The authority for the establishment of the Corridors Commission is set forth in Ordinance 137-2009 adopted July 2, 2009 and codified in Chapter 2 of the Code of Ordinances of the Lexington-Fayette Urban County Government.

ARTICLE III POWERS AND DUTIES

The powers and duties of the Corridors Commission shall include:  
Review and assess the corridors along major roads, major and minor arterials in Lexington-Fayette County regarding but not limited to aesthetic qualities, landscaping, fencing, signage, litter control, bike and pedestrian considerations and other elements the commission may deem appropriate; and make specific recommendations to the mayor and council on issues before the commission.

Any waivers that the Corridors committee (now commission) is authorized to grant by separate ordinance and resolution shall also require approval of the council.

ARTICLE IV – MEMBERSHIP

A. Appointment: As provided in Section 2-465 of the Code of Ordinances, the Corridors Commission shall consist of eleven (11) voting members. Of these members, one (1) member shall be a district councilmember representing either the first, second or sixth district; one (1) member shall be a district councilmember representing either the fourth, seventh or eighth district; one (1) member shall be a district councilmember representing either the ninth, tenth or twelfth district; one (1) member shall be a district councilmember representing either the third, fifth, or eleventh district; one (1) member shall be an at-large councilmember; two (2) members shall be from the community at-large; one (1) of the community at-large members shall be a representative of the Fayette County Neighborhood Council; one (1) member shall be a representative of the tree board; one (1) member shall be a representative of the Federated Garden Clubs; one (1)

member shall be a representative of District Seven of the Kentucky Transportation Cabinet; one (1) member shall be a representative of Bluegrass Pride. There shall be nine (9) members in a non-voting capacity; one (1) member representing alternative modes of transportation; one (1) member representing the MPO staff; the urban forester; one (1) member shall be a representative from the utility industry; one (1) member shall be a representative of District Seven of the Kentucky Transportation Cabinet; one (1) member representing building inspection; one (1) member shall be from the office of the commissioner of general services or a senior designee; one (1) member shall be from the office of commissioner of public works or a senior designee; and one (1) member shall be from the office of commissioner of environmental quality or a senior designee. The members shall be appointed by the mayor subject to confirmation by the Urban County Council.

- B. Terms: All commission members shall serve four (4) years from the date of appointment provided that the terms shall, be staggered in the manner required by 7.02 of the Urban County Chapter. Vacancies shall be filled for an unexpired term in the manner prescribed for the original appointment. Any commission member may be reappointed for an additional term. No commission member shall serve more than two (2) consecutive full terms, and can be reappointed after a lapse of twelve (12) months from the end of the second consecutive full term. The members of the commission shall serve without compensation but shall be reimbursed for expenses necessarily incurred in the performance of their duties.

#### ARTICLE V – ATTENDANCE

Any member of the Corridors Commission shall be removed only by a majority vote of the Lexington-Fayette Urban County Council, and only for cause, except that a member of the Commission shall be automatically removed in the event of three (3) unexcused absences in any calendar year. An unexcused absence is any absence in which the chair of the Commission or Commission staff is not notified of the intended absence at least twenty-four (24) in advance of a regularly scheduled meeting. In the event of three unexcused absences, within meaning of this section, staff or the chair shall notify the Mayor, Vice Mayor, and Council Administrator of the Lexington-Fayette Urban County Council, and provide notice to the violating member by certified mail, that a vacancy exists on the Corridors Commission.

#### ARTICLE VI – OFFICERS

The officers of the Corridors Commission shall consist of a chair who shall be a councilmember appointed by the mayor, a vice chair who shall be a councilmember appointed by the chair, a treasurer and secretary.

The chair shall preside at all meetings of the Corridors Commission. The chair may call special meetings and shall transmit reports, plans and recommendations of the Corridors

Commission to appropriate governing bodies. The chair shall act as the spokesperson of the Corridors Commission.

The vice chair shall serve as chair during the temporary absence or disability of the chair and shall assume the duties of the chair if the office of chair is vacated.

The treasurer shall keep accurate records of all funds of the Commission in accordance with generally accepted accounting principles consistently applied. The treasurer will also develop an annual budget request on behalf of the commission. The chair may assign treasurer duties to appropriate staff.

The secretary shall keep the minutes of all meetings and records of all proceedings, including the votes for and against each motion and the vote record of each member. The secretary will be responsible for the preparation and distribution of commission meeting agendas; arrange proper meeting notice of all meetings; attend to the correspondence of the commission; and assume such other duties as are normally carried out by a secretary, under the general direction of the chair. The chair may assign secretary duties to appropriate staff.

The records of the Corridors Commission shall be open for public inspection in accordance with and as required by law.

#### ARTICLE VII – MEETINGS

Regular meetings shall be held at least quarterly and special meetings may be held as necessary. Regular meetings shall be held at a time and place consistent with the annual calendar of meetings approved by the commission at its first regular meeting of the calendar year.

All meetings shall be open to the public in a manner consistent with KRS 61.805 through 61.810. Full and complete minutes of all meetings and records of all proceedings, including number of votes for and against each motion and the record of the vote of each member, shall be kept and made available for public inspection.

Special meetings may be called by the chair of the Corridors Commission or by a majority of the voting members of the Corridors Commission pursuant to KRS 61.823(2). The secretary shall notify all members at least seven (7) days in advance of such meeting, if time permits; however at a minimum the notice required by KRS 61.823 shall be given.

A majority of the voting appointed members of the commission, including at least two (2) appointed councilmember's shall constitute a quorum for the transaction of business at any meeting of the commission.

Unless otherwise specified herein, the current edition of Roberts "Rules of Order" shall govern the proceedings at the meetings.

Any member of the Corridors Commission who has a private interest, directly or indirectly, in the outcome of any action before the commission shall disclose the nature of the interest and shall disqualify himself from voting on the matter as required by Section 16.03 of the Charter of the Lexington-Fayette Urban County Government.

Any member of the Corridors Commission who desires not to participate in any action before the commission shall abstain and such abstention shall be considered as acquiescing in the action of the majority of those who vote.

#### ARTICLE VIII – COMMITTEES

The chair shall appoint committees whenever it is felt that such committee may be of value to the Corridors Commission work.

#### ARTICLE IX – STAFF

The Urban County Government shall provide staff as needed.

#### ARTICLE X – PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert’s Rules of Order Newly Revised shall govern the Commission in all matters in which they are applicable and in which they are not inconsistent with these by-laws and any special rule of order the Commission may adopt.

#### ARTICLE XI – AMENDING BY-LAWS

These by-laws may be amended by a vote of six (6) voting members of the Corridors Commission.

#### ARTICLE XII – CONFLICT OF INTEREST

All members of the Corridors Commission shall be subject to the Code of Ethics Contained in Article 16 of the Charter of the Lexington-Fayette Urban County Government.